



Worcestershire

Infrastructure Consortium

Role Description for VCS Representatives on NHS Worcestershire's 'Partners in Care Group'

Main Purpose of Role

The Representatives will ensure that the views and issues of the Voluntary and Community Sector will be taken into account by the Partners in Care Group. He/she will also ensure that there are effective communication links between the Partners in Care Group and the sector.

Key Accountabilities

- Represent the views of voluntary and community groups working with children and young people to the Partners in Care Group
- Represent the interests and work on behalf of the VCS including disadvantaged groups and communities. This includes articulating divergent views where they exist.
- Consult with the sector via the networks and communication structures of WAVOCC and WCVYS
- Be bound by collective decision-making where the constituency has agreed a collective decision.
- Report back to the sector on a regular basis via the networks or communication structures of WAVOCC and WCVYS
- Attend meetings regularly and other events as required or arrange for an agreed deputy to do so
- Help to plan and co-ordinate the development and work of the Partners in Care Group
- Participate in conferences, seminars and training locally as appropriate
- Continue to learn about the issues, plans and agencies which affect the work of the Partners in Care Group
- Represent the Partners in Care Group locally
- Support and work to the policies (including Equal Opportunities), procedures and priorities of the Partners in Care Group, even when these do not coincide with those of the representative's own organisation
- Be bound by the collective decision-making of the Partners in Care Group
- Be prepared not to support the Parenting Board's actions or to vote against any proposal which is clearly against the interests of VCS groups and organisations
- Declare any conflicts of interest and act with probity and integrity
- Operate in a manner which promotes equality of opportunity, celebrates diversity and respect for all

Person Specification for VCS Representative on Partners in Care Group

QUALIFICATIONS/TRAINING:

Essential:

Desirable:

EXPERIENCE/KNOWLEDGE:

Essential: Knowledge of work with people with long term health conditions
Understanding of the wider VCS sector related to 'self care of long term conditions
Knowledge of strategic planning and development
Experience of working in multi-agency settings

Desirable: Have experience of working directly with people with long term health conditions
Be familiar with or have experience of the 'self care agenda' – Your Health, Your Way

SKILLS AND ABILITIES:

Essential: Ability and freedom to act independently from the organisation while acting as a representative on the Partners in Care Group
Ability to analyse and understand complex information
Communication skills
Ability to act as an advocate for VCS causes, not just their own
Interest in actively linking with networks
Maintain confidentiality

Desirable:

ADDITIONAL FACTORS:

Essential: Ability to be released to attend the meetings of the Partners in Care Group which are held during the day, usually in Worcester

Desirable:: Ideally the VCS representative will represent a group that are involved in the 'self care' environment/sector

12 April 2010