



## **Role Description for VCS Representatives on the Integrated Youth Support Steering Group**

### Main Purpose of Role

**The Representatives will ensure that the views and issues of the Voluntary and Community Sector (VCS) will be taken into account by Integrated Youth Support Steering Group. He/she will also ensure that there are effective communication links between the Integrated Youth Support Steering Group and the VCS.**

### Key Accountabilities

- Represent the views of voluntary and community groups working within Integrated Youth Support.
- Represent the interests and work on behalf of the VCS including disadvantaged groups and communities. This includes articulating divergent views where they exist.
- Consult with the sector via the networks and communication structures of WIC
- Be bound by collective decision-making where the constituency has agreed a collective decision.
- Report back to the sector on a regular basis via the networks or communication structures of WIC
- Attend meetings regularly and other events as required or arrange for an agreed deputy to do so
- Help to plan and co-ordinate the development and work of Integrated Youth Support Steering Group.
- Participate in conferences, seminars and training locally and, if appropriate, regionally or nationally
- Continue to learn about the issues, plans and agencies which affect the work of Integrated Youth Support Steering Group.
- Represent Integrated Youth Support Steering Group locally and, if appropriate, at regional and national events
- Support and work to the policies (including Equal Opportunities), procedures and priorities of Integrated Youth Support Steering Group, even when these do not coincide with those of the representative's own organisation
- Be bound by the collective decision-making of Integrated Youth Support Steering Group.
- Be prepared not to support actions or to vote against any proposal of the Integrated Youth Support Steering Group which is clearly against the interests of VCS groups and organisations
- Declare any conflicts of interest and act with probity and integrity
- Operate in a manner which promotes equality of opportunity, celebrates diversity and respect for all



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**Person Specification for VCS Representative on Integrated Youth Support Steering Group**

**QUALIFICATIONS/TRAINING:**

**Essential:**

**Desirable:** Qualification/training in working with young people

**EXPERIENCE/KNOWLEDGE:**

**Essential:** Experience of managing work /working with young people

**Knowledge of national and local policy developments relating to young people including "Youth Matters, Aiming High for Young People and Worcestershire Integrated Youth Support Strategy**

**Expertise and knowledge on how the contribution of the voluntary and third sector could impact on the implementation of the Integrated Youth Support Strategy developments in Worcestershire including youth volunteering agenda.**

**Commitment to ensuring that the voice of children and young people influence and shape the implementation of Integrated Youth Support Services**

**Desirable:** Experience of managing work/working with vulnerable young people within an integrated working/partnership ethos.

**SKILLS AND ABILITIES:**

**Essential:** Ability and freedom to act independently from the organisation while acting as a representative Integrated Youth Support Steering Group  
Communication skills  
Ability to act as an advocate for VCS causes, not just their own  
Ability to advocate on behalf of young people  
Maintain confidentiality

**ADDITIONAL FACTORS:**

**Essential:** Ability to be released to attend the meetings x 6 yearly meetings of Integrated Youth Support Steering Group

**Desirable:** Willingness to attend a VCS Representatives Induction if needed



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